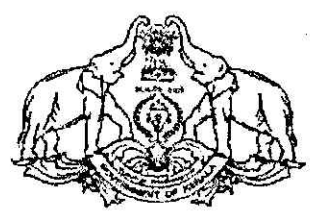


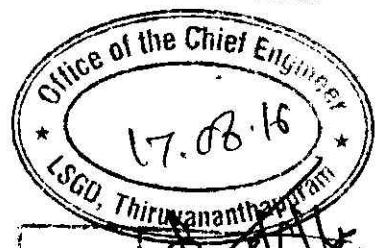
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Government of Kerala  
കേരള സർക്കാർ  
2012



Regn. No. KERBIL/2012/45073  
dated 5-9-2012 with RNI

Reg. No. രജി. നമ്പർ  
KL/TV(N)/12/12-14



**KERALA GAZETTE**  
കേരള ഗസറ്റ്  
**EXTRAORDINARY**

അസാധാരണം

**PUBLISHED BY AUTHORITY**

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്

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Thiruvananthapuram,  
Saturday  
തിരുവനന്തപുരം,  
ശനി

27th October 2012  
2012 ഒക്ടോബർ 27  
5th Karthika 1934  
1934 കാർത്തികം 5

No. }  
നമ്പർ } 1013

GOVERNMENT OF KERALA

Personnel and Administrative Reforms (AR-XII) Department

NOTIFICATION

G. O. (P) No. 56/2012/P&ARD. Dated, Thiruvananthapuram, 27th October, 2012.

S. R. O. No. 751/2012.—In exercise of the powers conferred by sub-section (1) of section 11 of the Kerala State Right to Service Act, 2012 (18 of 2012), the Government of Kerala hereby make the following rules, namely:—

RULES

1. Short title and commencement.—(1) These rules may be called the Kerala State Right to Service Rules, 2012.

(2) They shall come into force at once.

2. *Definitions.*—(1) In these Rules, unless the context otherwise requires,—

- (a) “Act” means the Kerala State Right to Service Act, 2012 (18 of 2012);
- (b) “authorised officer” means an officer or staff authorised as such by the designated officer under rule 3.
- (c) “Form” means the Forms appended to these rules;
- (d) “Section” means a section of the Act.

(2) Words and expressions used, but not defined in these rules and defined in the Act, shall have the same meanings, respectively, assigned to them in the Act.

3. *Power of designated officer to authorise other officers to receive applications.*—The designated officer shall have the power to authorise, by order, any of his/her subordinate officer or staff for receiving the applications and giving proper acknowledgement.

4. *Issue of acknowledgement to the Applicant.*—On receipt of an application for service by an eligible person, the designated officer or the authorised officer, as the case may be, shall give acknowledgement to the applicant in Form No. I. In case any document required for providing the service has not been enclosed with the application, the same shall be clearly mentioned in the acknowledgement and the stipulated time limit for such service shall start from the date of production of the document.

5. *Public holidays shall be excluded from the stipulated time limit.*—Public holidays shall be excluded from the stipulated time limit for providing the services.

6. *Display of information on the Notice Board.*—The designated officer shall, for the convenience of general public, cause to display all relevant informations related to services, stipulated time limit, designated officer, first appellate authority and the second appellate authority on the Notice Board of the office. All documents that are required to be enclosed with the application for receiving the service and the Forms appended to these Rules shall also be displayed on the Notice Board.

7. *Recovery and remittance of fine.*—The fine imposed under section 8 shall be recovered from the salary, honorarium or other remuneration of the designated officer or of the first appellate authority, as the case may be, and remitted to the Head of Account “0070 other administrative services-60 other services-800 other receipts-27 Receipts under Kerala State Right to Service Act 2012” by the officer empowered to do so.