



## GOVERNMENT OF KERALA

CENTRE FOR TRAINING IN FINANCIAL MANAGEMENT

No. CTFM-1/78/2015/Fin

Finance (CTFM) Department

DPC Building (No. 12)

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Dated : 01.11.2016

From

The Additional Chief Secretary (Finance)

To

The Chief Engineer,  
Local Self Government Department,  
Thiruvananthapuram

Sir,

Sub:- Centre for Training in Financial Management – Training programme for the Newly recruited employees attending department test- January 2017- Intimation – Reg

I am to inform you that a special training for the newly recruited employees attending department test – January 2017 is scheduled at Centre for Training in Financial Management from November second week to December second week (3 batches - 4 full days per batch, Timing from 10.15 am to 5.00pm). Hence I request you to nominate such employees from your office for this training programme. The nomination shall reach CTFM before 10.11.2016 via e-mail ([ctfm.fin@kerala.gov.in](mailto:ctfm.fin@kerala.gov.in)) or through the online nomination link at [ctfmkerala.gov.in](http://ctfmkerala.gov.in) / [ctfmkerala.blogspot.in](http://ctfmkerala.blogspot.in) so as to confirm the participation. Since CTFM has no accommodation facilities, it is suggested better to nominate local office employees near to the centre. Nomination shall be finalized on first come first serve basis and confirmation regarding the batch will be informed later. Nomination after the due date will not be entertained under any circumstances. You may feel free to contact the Centre over phone for any further clarification in this regard. Programme schedule will be informed later.

Yours faithfully  
**SURESH KUMAR OB**

Under Secretary to Government (Finance)  
For Additional Chief Secretary (Finance)

Approved for issue

Section Officer