

GOVERNMENT OF KERALA

BY FAX/ MOST URGENT

No.21802/FM₃/2014/LSGD

Local Self Government (FM) Department,
Thiruvananthapuram, Dated: 25.03.2014.

From

The Principal Secretary to Government.

To

The Director of Panchayats, Thiruvananthapuram.

The Director of Urban Affairs, Thiruvananthapuram.

The Commissioner for Rural Development, Thiruvananthapuram.

The Chief Town Planner, Thiruvananthapuram.

✓ The Chief Engineer, LSGD, Thiruvananthapuram.

Sir,

Sub:- Refund of unauthorizedly kept Public money by DDO's -
Directions - Regarding.

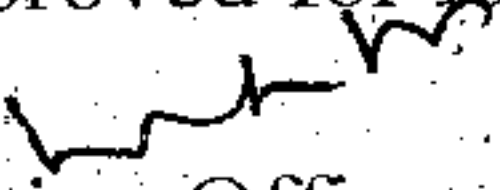
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The Kerala Financial Code and Kerala Treasury Code, stipulates that the unspent money which was drawn by the DDOs from the Treasuries on contingent bill for certain expenditure has to be refunded either in cash or by short - drawal from the next contingent bill. The Kerala Financial Code also stipulates that the revenue receipts has to be remitted into the treasury in the next working day or within the time-limit specified as the case may be.

A number of instances have come to the notice of Government that substantial amount of money collected as revenue and the money withdrawn from Government account through Contingent bills are being kept unauthorizedly in the cash chest for a long period without proper justification. There is also a general tendency during the fag end of the financial year to withdraw available balances of the budget provision and keep it in cash chest or parking them in TSB accounts or Bank accounts to avoid lapsing of budget provision and utilizing the same in the succeeding financial year, thereby violating the principles of appropriation control and legislative control over expenditure.

(....2)

In the circumstances you are requested take urgent necessary action to refund all the Government money kept unauthorizedly in the cash chest/TSB / Bank accounts by the DDO's under your control, to the State Government account **within a week** and also give necessary directions to the concerned to desist from the practice of transferring funds to TSB / Bank Accounts without Government permission. You are also requested to take strict disciplinary action against the offices who fail to comply with the above directions and to furnish a report of action taken in this matter to this department and to the Finance Department by the **1st week of April 2014** itself.

Yours faithfully,
S.SARAT CHANDRAN,
UNDER SECRETARY
For Principal Secretary to Government.

Approved for Issue,

Section Officer.

Endt.No. DB1/5562/11/CE/LSGD/Dtd 28/03/2014

Copy of this letter is forwarded to all DDOs of this department to adhere to the directions mentioned above. Superintending Engineers of corporations, Superintending Engineers of North/South circle (Controlling officers of municipalities) and Executive Engineers of District panchayaths are directed to furnish the consolidated action taken report of DDOs under your jurisdiction, to this office on before **03/04/2014**


for CHIEF ENGINEER