

OFFICE OF THE CHIEF ENGINEER
LOCAL SELF GOVERNMENT DEPARTMENT
3RD FLOOR, REVENUE COMPLEX
PUBLIC OFFICE COMPOUND,
THIRUVANANTHAPURAM -33

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No.DB4-281/2009/CE/LSGD.

Dated :31/12/2009.

From

The Chief Engineer.

To

The Executive Engineer,
District Panchayath,

.....District.

The Secretary,

.....
Corporation/Municipality,

.....District.

Sir,

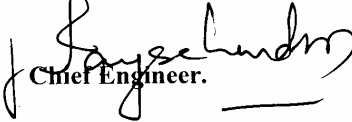
Sub:- LSGD – Newly recruited Assistant Engineers-orientation class- Reg -

Ref:-

It is proposed to provide 3 days training (residential) for newly recruited/provisional/promoted Assistant Engineers at KILA, Mulamkunnathukavu, Thrissur. The training will be held in 2 batches. The first batch starting from 11th to 13th of January 2010 and the second batch starting from 18th to 20th of January 2010. The Assistant Engineers from Northern Districts (from Kasaragod to Trissur) have to attend the Ist batch (starting from 11th) and those from southern Districts (from Thiruvananthapuram to Ernakulam) have to attend the IInd batch (starting from 18th). Hence you may direct all newly recruited/promoted/provisional Assistant Engineers who have not yet attended the training so far to attend the training in time. The names and addresses of Assistant Engineers shall be submitted to this office by the Executive Engineers concerned by 06-01-2010 so that it can be transmitted to KILA. The names of those who will not be able to attend the training shall be reported along with. This training is mandatory and shall be attended compulsorily. The attendance of training will be recorded in the service books.

No authorities shall object to relieve the Assistant Engineers for training since this training is a must for performing duties as Assistant Engineers in Local Self Government Institutions.

Yours faithfully,


Chief Engineer.

Copy to:

- 1) The Director, KILA for information
- 2) The Superintending Engineer, North Circle
- 3) The Superintending Engineer, South Circle
- 4) Website of CE & Government